



Valletta Gateway Terminals Ltd

Dear All,

This is to advise that our Head Office is currently closed and will open again on **Thursday, 26th March 2020**.

Our Head Office personnel are currently working from home and we are able to serve our customers. However, we are unable to process your documentation and payment at Head Office until we re-open on 26th March.

Any clients still not utilising our E-Payment facility are requested to follow the instructions below:

- Send an email with your request for processing of documents to finance@vgt.com.mt
- Our working hours still remain from 0700hrs to 1630hrs, therefore if during this time you do not receive a reply to the email, then please call these numbers: 22057164 or 22057162
- We would appreciate if clients do not call outside that time frame
- Our Finance Department will then guide you accordingly on how your documents can be processed
- Kindly note that documents to release cargo will only be forwarded on proof on payment

Kindly also advise your personnel that we will commence temperature screening for all entries into any of our terminals from tomorrow, **24th March 2020 at 0700hrs**.

We regret that anyone with a temperature above **37.7** degrees Celsius will not be allowed into the premises.

Valletta Gateway Terminals – 23, Triq Belt il-Hazna, Marsa MRS 1306, Malta
Tel: 2205 7000 – Fax: 2205 7299 – E-mail: info@vgt.com.mt
Company registration number: C38888 (Vat No: 1798-7207)